

**Area Coordination Center**  
**Virginia Department of Emergency Management (VDEM)**  
**10501 Trade Court**  
**Richmond, Virginia 23236-3713**  
**Virginia Emergency Response Team (VERT)**  
**Severe Winter Storm and Snowstorm December 18-20, 2009**  
**FEMA-1874-DR-VA**  
**SITUATION REPORT #15**  
**1600 Hours April 19, 2010**

**NEW INFORMATION IS IN BOLD TYPE**

**SUMMARY**

Governor Timothy M. Kaine submitted a letter on 11 January 2010 to President Barak Obama through FEMA Region III requesting that the President declare a major disaster for Public Assistance and Hazard Mitigation for the Commonwealth of Virginia resulting from a severe winter storm/snow event that impacted the Commonwealth beginning on 18 December 2009. Governor Bob McDonnell announced on 16 February 2010 that President Barack Obama granted the request for federal assistance to state and local governments in Virginia for recovery from the Severe Winter Storm that occurred December 18-20, 2009.

**Joint Incident Priorities:**

1. Ensure a safe and healthy working environment.
2. Work together as a cohesive team.
3. Provide a timely and effective Public Assistance program.
4. Provide a timely and effective Hazard Mitigation program.

**Joint Incident Objectives**

- **Conduct six Kick-Off Meetings by April 20, 2010**
- **Prepare and submit to Joint Field Office (JFO) ten Project Worksheets (PWs) by April 25, 2010.**

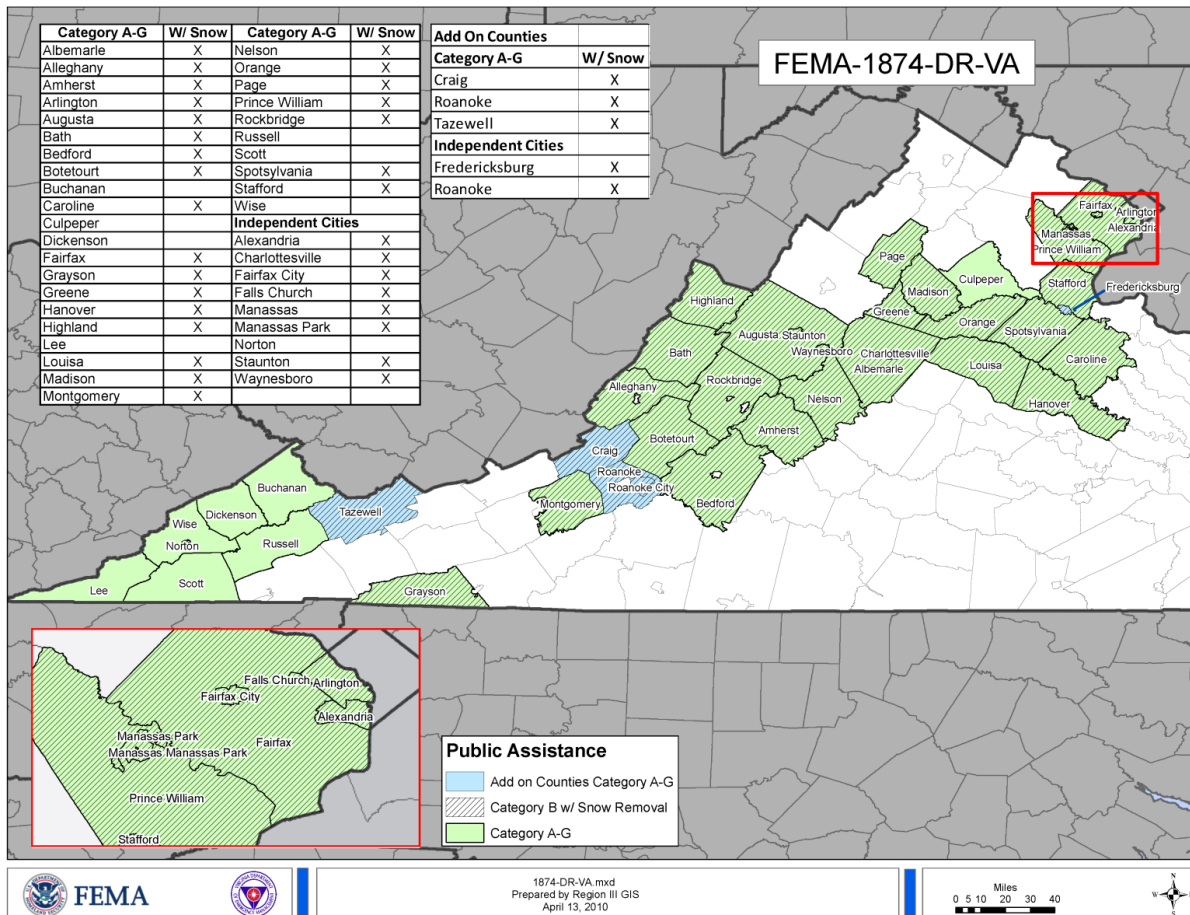
**Deputy Commonwealth Coordinating Officer (DCCO) Brett Burdick**

- Coordinating with FEMA to operate the Area Coordination Center (ACC).

**Operations Section George Roarty:**

- Coordinated with VDOT regarding best approach to develop PWs associated with snow. Most of the work will be accomplished through teams dispatched from a central office.
- Continuing to address a variety of questions dealing with declaration.
- Followed up with FEMA regarding jurisdictions that were not approved. Will be providing additional information to support add-on request.
- Continuing discussions with FEMA regarding management costs.
- Submitted PA Administrative Plan for review by FEMA.
- Requested and received another two week Request for Public Assistance (RPA) extension to complete more thorough outreach to potential applicants in declared area, particularly Private-Non Profits. New deadline is April 15, 2010.

- Reviewed resumes with Public Assistance Officer and provided HR with a list of recommendations for local hires for DR-1874-VA.
- Participating in weekly FEMA-State PA conference call.
- Submitted an additional Add-On request for City of Covington in addition to original request list.
- **On April 13 received amendment for Add-On counties. Localities added include: counties of Craig, Roanoke and Tazewell and the cities of Fredericksburg and Roanoke. Will be developing appeal for localities not approved in Add-On Request.**
- **Submitted Add-On request April 15, 2010. Localities included in request are cities of Galax, Buena Vista, Lexington, and Radford.**



### Public Assistance Supervisor Nealia Dabney:

- Transitioned from JFO to ACC on March 8, 2010.
- Participating in weekly conference calls with FEMA PA regarding details of operations and any issues.
- Submitted an Add-On request to FEMA on March 18, 2010.
- Developed, scheduled and conducted two Applicant Briefings on March 16 and March 18, 2010. Scheduled a third Applicant Briefing later If RPA extension is approved by FEMA, a fourth Applicants' Briefing will be scheduled and conducted the following week.
- Coordinating with FEMA to identify potential applicants in declared area using previous disaster records, and will be conducting outreach to these entities as well as Virginia private schools.
- Conducted a FEMA-State Inspector Briefing.

- Reviewing staffing requirements needed.
- Continue to work with localities and FEMA for additional jurisdictions to be added on.
- Conducted third PA Applicants' Briefing March 29, 2010.
- Participating in weekly FEMA-State PA conference call with Public Assistant Coordinators and other field staff.
- Received 94 RPAs to date from outreach efforts. Private Non-Profits will be reviewed for eligibility.
- **Eighty-five** Kick-Off Meetings have been scheduled with approximately **78** completed to date. Twenty-six PWs have been received.
- Began interview process in regard to local hires for Project Specialist positions. Anticipate hiring an additional ten local hires to support PA operations.
- Submitted overhead rate to FEMA for evaluation and approval to support Direct Admin cost reimbursement request.
- Submitted final version of PA Admin Addendum to FEMA for review for FEMA – 1862-DR-VA.
- Reviewing draft After Action Report for FEMA – 1862-DR-VA.
- Reviewing Virginia Emergency Operating Center costs for Category B-Protective Measure activities associated with FEMA-1874 –DR-VA.
- Revised and distributed for internal review Public Assistance Grant Agreement.
- Began interview process with potential local hires. Coordinating with Reservist Coordinator on potential reservists that can be activated to support PA operations.
- Coordinating with FEMA in regard to scheduling training for new hires and reservists.
- **Began processing payments for DR 1862 for Categories A and B. Funding for categories C-G PWs have been put on hold pending additional Congressional appropriation. Coordinating with FEMA on issues with EMMIE.**
- **Developed revised draft Public Assistance Grant Agreement. Will be forwarding to Office of Attorney General for review.**
- **Developed back-up documentation for additional Add-On request submitted April 15, 2010.**
- **Supporting development of appeal for localities not approved in initial Add-On request.**
- **Scheduled PA training April 30, May 1, May 3, 2010 at VDEM Trade Court Facility.**
- **In process of scheduling another Applicant's Briefing for Add-On localities and Private Non-Profit organizations.**
- **Following up with applicants to encourage developing and submitting their cost documentation in a timely fashion.**

#### **Hazard Mitigation Section Matt Wall:**

- Hazard Mitigation Grant Program Administrative Plan submitted to FEMA R-III for review.
- Working on DR-1874 Mitigation Strategy Development.
- Scheduled Mitigation Applicants' Briefing Webinars on April 20, 22, and 27, 2010. via Webinar.

### **Planning Section Marilyn Harris:**

- Collecting, documenting, evaluating and disseminating information related to FEMA-1874.
- Coordinating interagency activities with FEMA Planning.
- **Completing After Action Report for FEMA-1862-DR- VA. Overall comments were very favorable from localities.**

### **Finance and Administration Section Bob Lambert:**

- Assure efficient and cost-effective administration of disaster-related activities for the Commonwealth.
- Developing direct cost estimate for field staff supporting FEMA1874-DR-VA to support reimbursement request.

### **Communications/IT Don Gray:**

- Working with Virginia PA.org vendor (MB3) to create training plan for new users of the software impacted by FEMA DR-1874-VA.
- **Seventy-five** RPA's have been entered in VirginiaPA.org. User ID's and passwords have been created and distributed for all new localities and state agency users.

### **Logistics Section Norman Sanford:**

- Provide logistical support to field and staff.
- Coordinate all shipping and receiving.

Prepared by: Marilyn Harris  
Authority of: Michael Cline, State Coordinator  
/s/ Brett Burdick, DCCO